



# GCL New Energy Holdings Limited

## 協鑫新能源控股有限公司

(incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock code: 451)

(股份代號: 451)

### NOTIFICATION LETTER 通知信函

16 April 2018

Dear Non-registered Shareholder<sup>(Note 1)</sup>,

**GCL NEW ENERGY HOLDINGS LIMITED (the “Company”)**

— **Notice of publication of (1) Annual Report 2017; and (2) Circular and Notice of 2018 Annual General Meeting (collectively “Current Corporate Communications”)**

The English and Chinese versions of the Current Corporate Communications of the Company are available on the website of the Company at [www.gclnewenergy.com](http://www.gclnewenergy.com) and that of Hong Kong Exchanges and Clearing Limited (“HKEx”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications through the website of the Company and that of HKEx.

If you wish to receive printed version(s) of the Corporate Communications<sup>(Note 2)</sup> of the Company, please complete the enclosed request form (the “Request Form”) and return it to the Company c/o Hong Kong branch share registrar and transfer office (the “Hong Kong Branch Share Registrar”), Tricor Abacus Limited, by using the mailing label and need not affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Tricor Abacus Limited is Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong. The Request Form may also be downloaded from the website of the Company at [www.gclnewenergy.com](http://www.gclnewenergy.com), or that of HKEx at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to this letter, please call the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
By order of the Board  
**GCL New Energy Holdings Limited**  
協鑫新能源控股有限公司  
Tong Wan Sze  
Executive Director & Company Secretary

**Notes:**

1. This letter is addressed to Non-registered Shareholder (a “Non-registered Shareholder” means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form.
2. Corporate Communications include but not limited to (a) the directors’ reports, annual accounts together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

各位非註冊股東 (附註1) :

協鑫新能源控股有限公司 (「本公司」)

— (1) 2017年年報; 及(2) 2018年股東週年大會之通函及通告(統稱「現有公司通訊」)之發佈通知

本公司現有公司通訊的英文及中文版已於本公司網站[www.gclnewenergy.com](http://www.gclnewenergy.com)及香港交易及結算所有限公司(「香港交易所」)網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。閣下可透過本公司及香港交易所網站瀏覽現有公司通訊。

如閣下欲收取本公司公司通訊(附註2)之印刷本,請填妥隨附之申請表格(「申請表格」),透過本公司香港股份過戶及轉讓登記分處(「香港股份過戶登記分處」,即卓佳雅柏勤有限公司)寄回本公司,可使用隨附之郵寄標籤而毋須貼上郵票(如在香港投寄)。如非在香港投寄,則請貼上適當的郵票。卓佳雅柏勤有限公司的地址為香港皇后大道東183號合和中心22樓。申請表格亦可於本公司網站[www.gclnewenergy.com](http://www.gclnewenergy.com)或香港交易所網站[www.hkexnews.hk](http://www.hkexnews.hk)內下載。

倘閣下對本函有任何疑問,請致電香港股份過戶登記分處諮詢熱線(852) 2980 1333查詢,辦公時間為星期一至五(香港公眾假期除外)上午九時正至下午五時正。

承董事會命  
**GCL New Energy Holdings Limited**  
協鑫新能源控股有限公司  
執行董事及公司秘書  
湯雲斯  
謹啟

2018年4月16日

**附註:**

1. 此為致本公司非註冊股東(「非註冊股東」指該等持有本公司股份並存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司不時向本公司發出通知,表示欲收取公司通訊)之函件。倘閣下已出售或轉讓所持有之本公司股份,則毋須理會本函件及申請表格。
2. 公司通訊包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

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## Request Form

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To: **GCL New Energy Holdings Limited (the “Company”) (Stock Code: 451)**  
c/o Tricor Abacus Limited  
Level 22, Hopewell Centre  
183 Queen’s Road East  
Hong Kong

I/We would like to receive the Corporate Communications\* of the Company in the manner as indicated below:

(Please mark “√” in ONLY ONE of the following boxes.)

- to receive **by mail** the **printed English version ONLY**; or
- to receive **by mail** the **printed Chinese version ONLY**; or
- to receive **by mail** both the **printed English and Chinese versions**.

Name of Non-registered Shareholder: \_\_\_\_\_ Contact telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Notes:**

1. This letter is addressed to Non-registered Shareholder (“Non-registered Shareholder” means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).
2. Please complete all the items. If no box, or more than one box, is marked “√”, the Company reserves its right to treat this Request Form as void.
3. The above instruction will apply to all future Corporate Communications to be sent to you until you, by prior written notice of not less than five clear business days, inform the Hong Kong Branch Share Registrar, Tricor Abacus Limited, at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong by mail to the contrary or unless you have at any time ceased to have holdings in the Company.
4. For the avoidance of doubt, we do not accept any other special instructions written on this Request Form.

\* *Corporate Communications include but not limited to (a) the directors’ reports, annual accounts together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.*



Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.  
**No postage stamp necessary if posted in Hong Kong.**

### MAILING LABEL

卓佳雅柏勤有限公司  
**Tricor Abacus Limited**  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong